

# John Paul the Great Catholic University

## Annual Fire Safety Report

September 30, 2014

The Higher Education Opportunity Act, amending the Clery Act, became law in August 2008 and requires all United States academic institutions to produce an annual fire safety report. The purpose of this report is to disclose fire safety policies and procedures related to **on-campus student housing** and to disclose statistics for fires that occurred in those facilities.

To access the Annual Security Report, see <http://www.jpatholic.com/studentlife/safety.php>. A copy of both the Fire Safety Report and Annual Security Report are sent to all students and staff of John Paul the Great Catholic University (JPCatholic). For a duplicate copy, contact the Dean of Students [jcarrano@jpatholic.com](mailto:jcarrano@jpatholic.com).

### Fire Safety Systems

Each student housing facility is equipped with sprinklers and smoke detectors in each room in accordance with the fire code. The fire detectors are monitored 24 hours a day by an outside monitoring company and the Escondido Fire Department is alerted immediately if an alarm is triggered.

The following table details the fire system and number of fire drills each year in JP Catholic student housing.

Building	Smoke Detection System	Fire Sprinkler System	Fire Extinguishers <sup>1</sup>	Off-site Fire Alarm Monitoring System	Fire Drills Each Year	Fire Doors	Fire Alert System <sup>2</sup>	Posted Evacuation Plans
439 W. Washington (mid-rise apartments) <sup>3</sup>	Yes	Yes	Yes	Yes	1	Yes	Yes	Yes
485-499 Alidade Glen (townhomes) <sup>4</sup>	Yes	Yes	Yes	Yes	1	No	No	No
466-478 Alidade Glen (townhomes) <sup>5</sup>	Yes	Yes	Yes	Yes	1	No	No	No
462 Theta Glen	Yes	Yes	Yes	Yes	1	No	No	No

<sup>1</sup> Fire extinguishers are present at various points throughout the common areas and hallways of the Latitude33 mid-rise apartment complex. Extinguishers were placed in the townhomes, starting in June 2014.

<sup>2</sup> Fire alert system includes both strobe lights and bells throughout the common areas and hallways of the Latitude33 mid-rise apartment complex.

<sup>3</sup> 439 W. Washington Ave., Escondido, CA 92025 (all JP Catholic leased apartments within the Latitude33 mid-rise apartment complex).

<sup>4</sup> 485-499 Alidade Glen, Escondido, CA 92025 (contiguous odd # townhomes only).

<sup>5</sup> 466-478 Alidade Glen, Escondido, CA 92025 (contiguous even # townhomes only).

## Residence Hall Fire Drills and Fire Safety Education

New students are educated in fire safety during Orientation. All residential students participate in a mandatory fire drill annually. Resident assistants receive fire safety training at the beginning of each academic year.

## Rules of Residence and Fire Code

Fire safety is a serious issue due to the population density and the potential for injury and loss that could occur as a result of a fire. When a fire alarm sounds, all residents, guests and visitors must walk quickly to the nearest stairwell and exit the building. Everyone should follow the instructions of the Residence Life staff, security officers, and fire personnel. Tampering with smoke detectors, fire extinguishers or fire alarms is prohibited and considered a serious violation. Disciplinary action could include dismissal from the University. In addition, such conduct may result in arrest and prosecution. Failure to evacuate the building when a fire alarm is sounded is against city ordinances and John Paul the Great Catholic University policy and may result in disciplinary action.

Possession or use of firearms, explosives, other weapons, incendiary devices, firecrackers, or dangerous chemicals is not permitted at the apartments. No trash, flammable materials or other material may be accumulated or stored, which may cause a hazard, pursuant to any and all local health, and fire safety ordinances or regulations. All appliances must comply with the policies of Latitude33. Space heaters and other heating devices that may cause fires are prohibited in the residences. Lit candles present a fire risk and are prohibited in the residences unless safeguarded by a glass container or other similar substance.

## Reporting a Fire Emergency and Procedures for Student Housing Evacuation

Students reporting a fire emergency should contact the local fire department by dialing 911 from a cell phone. Students should also contact the Residence Director and/or the Resident Assistant On-Call (numbers posted in all residences), who will in turn contact the Latitude Apartment staff.

In case of a fire, students should exit their apartment or townhome by the nearest available exit. They should assemble at the main office of the Latitude33 complex, outside the pool and cabana area, where Resident Assistants and the Residence Life Director will take roll. Students should not return to their apartment or townhome until they are instructed to do so by a university official.

**Follow these basic procedures to safely evacuate a building in the event of an emergency:**

**1. Safely stop your work**

- Shut down equipment that could become unstable or present a hazard
- Gather your personal belongings such as glasses, prescription medication, keys and purse

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<sup>6</sup> 462 Theta Glen, Escondido, CA 92025.

2. **Quickly evacuate the building using the nearest door marked with an EXIT sign**
  - Do not use elevators
  - Go to the nearest safe stairway
  - Help those who need special assistance, such as disabled persons and small children
  - Touch closed doors before opening. If the surface is hot, do not open — use another exit route
  - Close, but do not lock, all doors as you leave
  
3. **Report to your designated assembly area**
  - Stay in your designated assembly area for a head count
  - Report any missing individuals and last known locations to emergency responders
  - Notify emergency responders about sensitive research, operating equipment, animals left in buildings, etc.
  
4. **Wait for instructions from emergency responders**
  - Remain outside at your designated assembly area
  - Do not reenter the building until authorized to do so by an appropriate authority (police, fire department, etc.)

## Reporting Fires that are Extinguished

Per federal law, JP Catholic is required to annually disclose statistical data on all fires that occur in on-campus student housing facilities. Listed below is the **non-emergency** number to call to report fires that have already been extinguished in on-campus student housing. These are fires for which you are unsure whether the University may already be aware. If you find evidence of such a fire or if you hear about such a fire, please contact the following:

JP Catholic Student Life: 858-653-6740

When calling, please provide as much information as possible about the location, date, time and cause of the fire.

## Fire Safety Improvements and Upgrades

On campus students at John Paul the Great Catholic University reside in privately owned apartments as part of the Latitude33 Lyon conglomerate. The private management company of this complex routinely inspects the property and implements upgrades, repairs, or makes revisions whenever issues are identified. Furthermore, in June 2014, the University placed fire extinguishers in each townhome, where previously there were no extinguishers.

## Fire Log

The Student Life staff maintains a fire log that records any fire that occurred in an on-campus student housing facility and includes information such as the nature, date, time and general location of each fire. Any entry to the log is required to be made within two business days of the receipt of the information. The fire log for the most recent 60-day period remains open for public inspection during normal business hours. The University will make any portion of the log older

than 60 days available within two business days of a request for public inspection. To date, there have been no fires on campus or in the student housing.

## Fire Statistics

There were no fires at JP Catholic on-campus student housing facilities during the most recent reporting year: Jan.1-Dec. 31, 2013. From April 2013-Dec. 31, 2014, JP Catholic leased and used the following apartments/townhomes at the Latitude33 complex:

439 W. Washington Ave., Escondido, CA 92025 (all JP Catholic leased apartments within the Latitude33 mid-rise apartment complex)

485-499 Alidade Glen, Escondido, CA 92025 (contiguous odd # townhomes only)

466-478 Alidade Glen, Escondido, CA 92025 (contiguous even # townhomes only)

462 Theta Glen, Escondido, CA 92025

For the two previous reporting years, 2012 and 2011, and until April of 2013, JP Catholic leased and used apartments at 9320 Hillery Dr., San Diego, CA, 92126. There were no fires at any of the on-campus student housing facilities during this period. Note that JP Catholic no longer leases or uses these apartments as student housing and thus no longer publishes the fire safety procedures and systems used at this address; a copy of past fire safety procedures and systems is available upon request with the Dean of Students.