



TUITION PAYMENT PLAN AGREEMENT FORM

Purpose of this form: Use this form if you are not able to pay your full tuition balance by the Friday prior to the start of the quarter.

You must meet all due dates that are established by the University for all students. JPCatholic is well aware of the financial burden which higher education costs place on families, and is continuously looking for ways to cut costs and increase student aid and scholarships. It is our goal to be as accommodating as possible with students and families in need; however, in the interest of all enrolled students, the University must maintain strict and timely collection practices.

Student Name: _____ Student ID: STU _____

Address: _____
Street City State Zip

Telephone: _____ Email: _____

Request for term: Fall 20____ Winter 20____ Spring 20____ Summer 20 ____

Terms and Conditions

1. Account must be in good standing (no previous outstanding balance) when the agreement is initiated.
2. Payments must be received by the Finance Department by 5pm on the first business day of each month.
-Checks should be made payable to John Paul the Great Catholic University
-If mailed, payment should be addressed to: 220 West Grand Avenue, Escondido CA 92025
3. The amount due each month is one-third of your quarterly charges minus quarterly financial aid credits; this is listed on your quarterly invoice in the "Amount Due" box. Any inquiries regarding balances should be directed to the Finance Department.
4. If a payment is not received by the prescribed deadline, the Student may be subject to a 4% late fee on their total outstanding balance. If payment is not received by the tenth day following the due date, the payment plan will be cancelled and the Student's account will be placed on Financial Hold¹ until the balance has been paid in full.
5. If a check is returned for insufficient funds and a fee is assessed by our bank, the Student will pay a the full NSF Fee, in addition to the penalties listed in #4, above.
6. Payments received are first applied against the oldest outstanding amounts.
7. Failure to meet the terms outlined in this agreement may necessitate you having to vacate your assigned University student residence² and referral of outstanding debt to a third-party collection agency.

¹ Consequences of financial hold include but are not limited to: hold on enrollment in classes for a subsequent term, hold on the release of documents (including grade reports and transcripts) by the University, and a hold on participation in commencement exercises.

² Housing contract breakage fee will apply.

I agree, and have read and understood all the terms and conditions listed on this agreement.

Student Signature

Date

For Office Use Only:

- Account in good standing
- Date request received _____
- Approved/Entered in BB _____
- Processed by: _____