

# JPCATHOLIC SAFE REOPENING PLAN

## COVID-19 PROTOCOLS

[Revision: September 22, 2020]

### Maintaining a safe and healthy campus

We continue to closely monitor all federal, state, and county guidelines to ensure we are in compliance before students return, and as the semester progresses. We have instituted robust protocols for all students, employees, and guests to remain safe during the Covid-19 pandemic. These protocols required a significant investment in testing equipment, sanitation supplies and schedules, new technology enhancements in our classrooms, and extensive changes and additions to accommodate social distancing.

### Campus COVID-19 Coordinator

Lidy Connolly [lconnolly@jpcatholic.edu]

### Screening Protocol

Before entering campus buildings, employees, students, and guests are required to pass through a screening point. Upon successfully passing through the screening point a day badge will be printed and must be worn in a visible location on your body.

### Pre-screening Questionnaire

A pre-screening questionnaire must be filled out digitally on the person's device. The questionnaire will ask for following information:

- Feeling any symptoms, unrelated to a known medical condition, matching:
  - sore throat,
  - new loss of taste or smell,
  - shortness of breath,
  - chills, repeated shaking with chills,
  - muscle pain,
  - cough,
  - headache,
  - signs of a fever,
  - any other symptoms for at least 24 hours, without the use of fever-reducing or other symptom-altering medicines (e.g. cough suppressants)
- Caring for someone diagnosed with Covid-19
- Currently diagnosed with Covid-19
- Been in contact with someone diagnosed with Covid-19 in the last 14 days.

Based on current recommendations from County of San Diego, JPCatholic will require testing when a healthcare provider identifies symptoms after an individual experiences one of the following: fever or

chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea.

**Screening Point Location:** 200 W. Grand Ave.

Screening points will have the following:

- Queuing space with physical distancing reminders
- Touch-less and automated temperature screening
- Touch-less and automated mask screening

A day pass will be issued under the following conditions:

- Participant have answers “no” to all questionnaire questions
- Screening device determines the participant has a body temperature less than 100F.
- Screening device determines that the participant is wearing a mask

### **Retesting**

If a person has a temperature over 100F they will be directed to a waiting area to wait five minutes before trying up to two more times. If the person ultimately has a temperature over 100F they will be asked to go home for the day.

### **Prevention**

Face covering masks are required to be worn by all individuals (faculty, staff, students, and campus visitors) in ALL buildings on campus with the exception of inside the student residences, and in ALL outside campus areas where social distancing is not possible, when in groups or where congestion is likely.

### **Reporting**

Staff and faculty members are required to self-report illness to Human Resources.

Students are required to self-report illness to the Campus Covid-19 Coordinator.

Visitors, vendors, and outside contractors will be given an information sheet containing Covid-19 symptoms, safety protocols, and Campus Covid-19 Coordinator contact information. They will be requested to report illness to the Campus Covid-19 Coordinator if symptoms develop within 14 days of being on campus.

### **Student Residences**

All housing units will be cleaned and sanitized before students move in. The units will be stocked with alcohol cleaning wipes and hand sanitizer. Additionally, informational signage about hand washing will be placed in restrooms, and signage concerning proper cleaning of surfaces in kitchens and living areas.

JPCatholic will reserve 2 empty student housing units for the purposes of student self-isolation or self-quarantine as necessary.

Indoor common spaces not converted to study areas will be closed. Outdoor common spaces will remain open with 6 foot spacing between seating, and signage reminding visitors of JPCatholic's Health and Safety Protocols. Indoor common spaces converted to study spaces will have 6 foot spacing between workspaces. Prior to entry students will be required to obtain a day pass from a University screening point. Common spaces will require reservation in advance to ensure capacity limits are met. Common spaces will be cleaned daily, and workstation surfaces cleaned after each use.

## Academic and Administration Facilities

Information boards with critical signage and information will be posted at all entrances. Information boards will contain information regarding mask requirements, signs of COVID-19 infection, and JPCatholic Safe Reopening Plan (this document). Building entrances will also be equipped with face mask and hand sanitizer dispensers. In queueing areas such as reception desks, circulation desks, and equipment checkout desks floor decals will be placed to encourage physical distancing.

Classrooms will have desk and seating rearranged to have a minimum of 6ft spacing. Signage will be placed at doors reminding those entering of facemask requirements. Podiums, microphones, door handles, and other high touch surfaces will be cleaned between classes.

Lab workstations will be rearranged to have a minimum of 6ft spacing. Keyboards will be covered with disposable coverings, which will be switched after every use. Plastic guards will be installed between workstations. Signage placed at doors will remind those entering of mask requirements.

Restrooms will have signage posted regarding proper hand washing techniques. Where possible touchless soap dispenser will be installed. Door handles, counters and other high touch surfaces will be sanitized multiple times daily.

Elevators will have floor decals placed to encourage physical distancing. Control surfaces will be sanitized multiple times daily.

Drinking fountains will have fountain function disabled. Where possible water bottle filling stations will replace or added to drinking fountains. Vending machines will be disabled.

HVAC systems that have fresh air economizers will have economizers fully open. Economizers may be closed either partially on days with an (either forecast or realized) AQI > 100. Filters with a MERV 13 rating or the highest feasible level will be installed. Filters will be replaced every 45 days.

## The Pelican Pledge

In addition to our protocols above, we also ask on-campus students, faculty, and staff to take and keep the Pelican Pledge to help keep our community safe:

- I will conduct a daily self-screening of symptoms, including a temperature check, before arriving on campus using my smart phone app.
- I will wear a mask while on campus in all public areas, especially when other physical distancing measures are hard to maintain. Masks must cover both my nose and mouth.

- I will practice good hand hygiene and respiratory etiquette.
- I will practice social distancing of 6 feet as much as possible.
- I will notify the Campus Covid-19 Coordinator immediately if I am feeling ill, have a fever, or receive notification that I test positive for COVID-19.
- I will notify the Campus Covid-19 Coordinator immediately if I learn that I may have been in close contact with someone suspected of having COVID-19.
- I will follow self-quarantine or self-isolation guidelines as they are prescribed to me.
- If I am a residential student, I will avoid unnecessary travel and interactions off campus during the regular quarter.
- I will read my JPCatholic email so that I can stay updated on new information as it is released.